

HRA Fees and Charges

Appendix B

Description	Set by or in collaboration with third parties or by Statute	2021/22 Fees & Charges £	2020/21 Fees & Charges £	New for 2019/20	% increase/decrease	No increase	Reason for increase
Housing Management							
Parking Permits							Set by Parking Services
Parking Permits - Renewal							Set by Parking Services
Parking Permits - Visitor							Set by Parking Services
Copy Documents (Tenant Files)	Contract Price	10.22	10.17		0.5%		Increased by Inflation 0.5%
Replacement Key Fobs	Cost per Key Fob	20.44	20.34		0.5%		Increased by Inflation 0.5%
Carport	Cost per week	3.58	3.56		0.6%		Increased by Inflation 0.5%
Garages above ground	Cost per week	17.90	16.90		5.9%		Increased £1p.w as per savings plan
Garages Underground	Cost per week	13.75	12.75		7.8%		Increased £1p.w as per savings plan
Parking Space (Uncovered)	Cost per week	2.15	2.14		0.7%		Increased by Inflation 0.5%
Parking Space (Covered)	Cost per week	3.58	3.56		0.6%		Increased by Inflation 0.5%
Hire of Community Halls Managed by Housing Services							
New Lettings (Private functions and non community linked events)	Daily Rate	357.73	355.95		0.5%		Increased by Inflation 0.5%
New Lettings (Private functions and non community linked events)	Hourly Rate maximum of 5 hrs	30.66	30.51		0.5%		Increased by Inflation 0.5%
Community Bookings (community activities, provisions and functions)	Daily Rate	204.42	203.40		0.5%		Increased by Inflation 0.5%
Community Bookings (community activities, provisions and functions)	Hourly Rate maximum of 5 hrs	20.44	20.34		0.5%		Increased by Inflation 0.5%
Housing Service Related meetings (e.g. TRA Meetings, councillor surgeries, police meetings)		0.00	0.00				
Tenant Charges							
Grounds Maintenance	Cost per week	2.01	2.01			0.0%	no change
Block Cleaning	Cost per week	5.71	5.63		1.4%		Increase by 1.5% to fund enhanced service at weekends and deep clean
Estate Cleaning	Cost per week	2.49	2.45		1.6%		Increase by 1.5% to fund enhanced service at weekends and deep clean
Landlord lighting	Cost per week	1.36	1.36			0.0%	no change
CCTV monitoring				0.44			
Concierge	ave Cost per week	27.78	25.74		7.9%		Remove subsidy
Other Income							
Leaseholder Charges							
Processing applications to carry out alterations		£100 to £750	£100 to £750				Service and fees to be reviewed
Providing pre-sale information packs and reply to further enquires		200.00	250.00				Fee recently reviewed. Information provided to be extended to incorporate Capital Programme.
Providing mortgage packs and dealing with remortgage enquiries		£150-£400	250.00				Fee recently reviewed. Information provided to be extended to address cladding questions.
Registration of subletting		30.00	30.00				Records are out of date. Project commencing in December 2019 to bring records up-to-date.
Providing copies of lease/transfer agreement		30.00	30.00				
Advising on and processing requests to extend leases		£1500 or more	£1500 or more				These are legal and surveying fees
Advising on and processing enfranchisement applications		£1500 or more	£1500 or more				These are legal and surveying fees
Processing shared owners requests to staircase		£350 (LRTBS) £750 (Legal)	£350 (LRTBS) £750 (Legal)				Not all leases allow LBH to charge a fee
Providing enhanced range of services (including gas safety checks) that are not included under the terms of. NEW				Range of fees			Gas safety to be made available for 10 storeys and above properties from December 2019.
External Wall Survey Report (EWS1)				750.00			New requirement for mortgage applications